

Koromiko Suite – After School Care

Dear Parents and Legal Guardians

We would like to welcome you to our beautifully refurbished After School Care Facilities. In line with the rest of our school this area now has a native tree name - so we welcome you to our **Koromiko Suite!**

We have recently made a number of changes to align our school philosophies and parental needs, with our After School Care realities.

☺ **Healthy Eating:-**

- Water Only – is now the drink on offer – this water will be filtered and chilled.
- Fruit will be offered at all snack times and students are expected to have a piece of fruit along with their sandwiches. If you know of anyone who may have cheap seasonal fruit – please let us know. This will help to keep costs down.
- Fibre White - although mainly white bread will still be used, it will be fibre white bread.
- Occasionally there may be a special occasion when treats may be given. Please let the staff know if you are against this for your child.
- The use of peanut butter will be phased out shortly.
- Food allergies known to the school are already known by After School Care staff.

☺ **Enviro Schools:-**

- Recycling bins are now used as with the rest of the school
- Zero waste continues – rubbish brought to school needs to be taken home to be recycled.

☺ **Home Work / Home Learning:-**

- For the children who stay at After School Care till quite late there will be a designated 'Home Learning' time set aside for everyone. This will occur for about 20 minutes before the second sandwich & fruit time at about 4:45 pm. This will be a quiet, settled time for everyone so that home learning activities can be achieved. If a child has no specific home learning activity there will always be plenty of books to read and share with others or basic facts and spelling to learn. Older students are able to use our quiet Koromiko Tahi room for completing work or researching on safe based computers at other times as well. Parent involvement and support with home learning is still encouraged but we do appreciate children and parents may be tired after getting home late, so this opportunity is now available.

☺ **More activities:-**

- There will be more activities and art supplies available for our After School Care students to enjoy.

☺ **Respecting our environment:-**

- We now have a wonderful, new facility for all to enjoy. This area is used by many groups and needs to be respected by all. Please be aware when you pick your child up that he / she needs to take responsibility for packing up their area before they leave – not just taking off and leaving a mess for others. This also helps to develop good habits so please support us in this.

☺ **Computers:-**

- We now have 4 computers set up in the Koromiko Tahi learning area. These computers are not yet available for student use, but should be online with our safety software in place by next Term. These computers will have educational software on them as well as being available for home learning time and for use by older students for research.

☺ **Television:-**

- There is now a wonderful new, much larger, TV in our Koromiko Suite. This TV is only linked to video and DVD facilities and students later in the day may be able to watch a selection of programmes chosen for them.

☺ **Sun Safety:-**

- During Terms 1 & 4 as with the rest of our School, our school sun hats must be worn if students are out in the sun. Otherwise they will need to remain in designated shade areas.

At present the rates and conditions are as follows:-

- ❖ \$6 per hour per child.
- ❖ \$8 per hour per child if not booked in advance.
- ❖ One child per week capped at \$60.
- ❖ Two children per week capped at \$120.
- ❖ Three children per week capped at \$160.
The capped rates give parents a discount if children attend more than 10 hours a week.
- ❖ **Booking** notice is required **before 3.00pm on the day prior** to use. After this time a casual rate will apply.
- ❖ **Cancellation**, which does not incur a minimum fee, **must be given before 11.00am on the day of use.**
- ❖ Any child left in the playground after 2:45pm will be placed in After School Care to keep them safe.
- ❖ There is minimum fee of 1 hour.
- ❖ All charges after the first hour are booked in ½ hour slots.
- ❖ The hours at After School Care are from 2:45pm through to 5.45pm.
- ❖ There is a late fee penalty payment for each children left after 5.45pm of \$10.00.
- ❖ After 6.00pm the penalty fee is \$25:00 for each child.

We invoice you monthly and would appreciate prompt payment to clear any amounts owing. If at anytime, prior to your end of month statement, you wish to know how much your account is, please call into the office. Families with overdue accounts will not be able to use the After School Service until their account is brought up to date.

We hope you and your child enjoy using these facilities.

Regards
Waveney Parker